

Committee: Education Board	Date: 23 July 2020
Subject: Appointment of Sub-Committees 2020/21	Public
Report of: The Town Clerk	For Decision
Report Author: Polly Dunn, Senior Committee and Member Services Officer	

Summary

This paper outlines the terms of reference and composition of the Nominations Sub-Committee and Education Charity Sub-Committee and invites the Education Board to appoint those Sub Committees and their memberships.

Recommendation(s)

That Members,

- Review and approve the proposed terms of reference and composition of both the Nominations Sub-Committee and Education Charity Sub-Committee;
- Subject to its composition being approved, appoint two Common Council Members to serve on the Nominations Sub-Committee; and
- Appoint two Members to serve on the Education Charity Sub-Committee.

Main Report

Background

1. The first meeting of each City of London Corporation Committee and Board after its appointment by the Court of Common Council provides an opportunity to establish any sub-committees that Members consider are necessary for the Board or Committee to carry out its functions.
2. To date the Education Board has chosen to appoint a Nominations Sub-Committee and an Education Charity Sub-Committee. The purpose and composition of these are outlined below.

Nominations Sub (Education Board) Committee

3. The Nominations Sub (Education Board) Committee is responsible for reviewing the skills audit of Education Board Members and recommending to the Education Board the appointment of external Members in the event of any vacancies arising among external Members on the Board. It is also able to make recommendations to the Education Board on the appointment, where relevant, of Sponsor Trustees to the City of London Academies Trust.

4. It is proposed that the Nominations Sub (Education Board) Committee is constituted to include both the Chairman and Deputy Chairman of the Education Board, and at least two additional Members. A proposed terms of reference for this sub committee is included as an appendix.

Education Charity Sub (Education Board) Committee

5. Following the City of London Corporation's Grants Review, the Education Board has been given responsibility for managing the City of London Corporation Combined Education Charity and the City Educational Trust Fund. The Board is responsible for consulting with the Community and Children's Services Committee on any policy adopted for the application of grants from those charities.
6. The composition of the Education Charity Sub (Education Board) Committee is set by the Court of Common Council: it must be composed of four members of the Education Board and four members of the Community and Children's Services Committee. Members appointed by Community and Children's Services for the forthcoming year are due to be agreed at a meeting to be held on the 24 July 2020.

Appendices

Appendix 1 – Terms of Reference of the Nominations Sub (Education Board) Committee and Education Charity Sub (Education Board) Committee

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Appendix

Nominations Sub (Education Board) Committee Terms of Reference

Constitution

- Chairman and Deputy Chairman of the Education Board.
- At least two members of the Education Board, who are also members of the Court of Common Council.

[Membership 2019/20: Henry Colthurst, Ann Holmes, Caroline Haines, Tijs Broeke]

Quorum

- Any three members.

Terms of Reference

- Review the skills audit of the Education Board's membership and identify areas in which the Board would benefit from the addition of expertise;
- Review supporting statements from interested parties who wish to be considered as external members of the Education Board;
- Make recommendations on the appointment of external candidates to the Education Board;
- Make recommendations to the Education Board on the appointment, where relevant, of Sponsor Trustees to the City of London Academies Trust.

Education Charity Sub (Education Board) Committee Terms of Reference

Constitution

- Chairman and Deputy Chairman of the Education Board, and two further Members of the Education Board.
- Four Members appointed by the Community and Children's Services Committee.

[Membership 2019/20: EDUCATION BOARD Henry Colthurst, Ann Holmes, Philip Woodhouse COMMUNITY AND CHILDREN'S SERVICES COMMITTEE Caroline Haines, Benjamin Murphy, Ruby Sayed]

Quorum

- Any three Members.

Terms of Reference

- To be responsible for the application of funds from the City of London Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840), in line with any policy set by the Education Board governing the management of those charities.
- To review the eligibility criteria of those charities ahead and make any recommendations on proposed amendments to the Education Board.
- To make recommendations to the Education Board on any policy governing the management of the City of London Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840).